

# Financial Plan Worksheet

Select items that apply to your situation – not all expenses listed below are relevant to every position.

## **Travel documentation**

- \_\_\_\_\_ Passport
- \_\_\_\_\_ Visa
- \_\_\_\_\_ Courier costs for visa

## **Health**

- \_\_\_\_\_ Vaccinations / inoculations
- \_\_\_\_\_ Travel to clinics
- \_\_\_\_\_ Medication if you need it

## **Purchase of necessities such as:**

- \_\_\_\_\_ Water purifier
- \_\_\_\_\_ Mosquito net

## **Departure**

- \_\_\_\_\_ Travel to say good-bye to family
- \_\_\_\_\_ Travel to the airport
- \_\_\_\_\_ Round-trip ticket

## **In-Transit costs**

- \_\_\_\_\_ Hotels, meals, travel

## **Arrival**

- \_\_\_\_\_ Porter and luggage at airport
- \_\_\_\_\_ Taxi to hotel
- \_\_\_\_\_ Hotel costs
- \_\_\_\_\_ Taxi to the nearest bank
- \_\_\_\_\_ Travel to destination

## **Additional visa costs**

- \_\_\_\_\_ Travel to embassy
  - \_\_\_\_\_ Payment for visa
- (You may have to renew your visa while in the country; in fact, you may actually have to leave the country to apply for renewal.)

## **Settling in**

- \_\_\_\_\_ Rent for accommodation
- \_\_\_\_\_ Purchase of necessities
- \_\_\_\_\_ Purchase of household goods
- \_\_\_\_\_ Food
- \_\_\_\_\_ Clothing

## **In-country travel**

- \_\_\_\_\_ Bus fare for sight seeing

## **Entertainment**

- \_\_\_\_\_ Social outings, food and drinks

## **Other**

- \_\_\_\_\_ Postage/Stationery
- \_\_\_\_\_ Phoning or Faxing home
- \_\_\_\_\_ Photocopying
- \_\_\_\_\_ Souvenirs
- \_\_\_\_\_ Computer equipment, repairs
- \_\_\_\_\_ Interpreter

## **Travel back to your home country**

- \_\_\_\_\_ Documentation from necessary authorities
- \_\_\_\_\_ Taxi/bus fare to city of departure
- \_\_\_\_\_ Overnight hotel expenses
- \_\_\_\_\_ Taxi fare from hotel to airport
- \_\_\_\_\_ Airport tax if applicable
- \_\_\_\_\_ Transit costs (hotel, taxi, meals)

## **Arrival home**

- \_\_\_\_\_ Bus fare or taxi costs

**TOTAL \$** \_\_\_\_\_